

Royal Sonesta Boston

BEO for: NBER - Macroannual Conference

Event Date: Thursday, April 11, 2019

BEO #: 22,098

Page 1 of 2

Printed: 4/1/2019

Folio #: 0410NBERMA

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Kathryn Mathews
Contact: Mr. Rob Shannon	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: General Session and Breaks	PM #: 0
Banq/Soc: Banquet	Exemption:

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 4/11/2019 12:00 AM - 11:59 PM	Riverfront - East Tower	24 Hour Hold	Conference	80			
Thu, 4/11/2019 8:00 AM - 2:00 PM	Riverfront - East Tower	Setup	U-Shape				
Thu, 4/11/2019 1:00 PM - 6:00 PM	Riverfront Foyer - East	Registration	Registration	2			
Thu, 4/11/2019 2:00 PM - 6:00 PM	Riverfront - East Tower	General Session	U-Shape	60			
Thu, 4/11/2019 2:30 PM - 3:30 PM	Riverfront - East Tower	Break - PM	Existing	80			
Thu, 4/11/2019 4:30 PM - 6:00 PM	Riverfront - East Tower	Afternoon Break	Buffet	50			

Menu Requirements

Event: 2:30 PM to 3:30 PM Room: Riverfront - East Tower, Lev

AFTERNOON BREAK - 2:30PM

- 4 Assorted cookies, flavors to include chocolate chip @ \$36.00 / dozen
- 35 Seasonal Sliced Fruit @ \$7.00 / person
- 55 Freshly brewed PJ's coffee, regular & decaffeinated, selected Mighty Leaf fine herbal teas @ \$8.00 / person
- Assorted Sodas and Mineral Waters @ \$5.00 / each

Event: 4:30 PM to 6:00 PM Room: Riverfront - East Tower, Lev

- 50 Freshly brewed PJ's coffee, regular & decaffeinated, selected Mighty Leaf fine herbal teas @ \$8.00 / person
- Assorted Sodas and Mineral Waters @ \$5.00 / each

Miscellaneous

VIDEOGRAPHER WILL NEED TWO RISERS FOR BOTH DAYS

Beverage Requirements

Setup Requirements

Event: 8:00 AM to 2:00 PM Room: Riverfront - East Tower, Lev

SEE DIAGRAM

U Shape Set for 30

Classroom Style for 30 (10 on Each Side of the U-Shape)

Theater Style for 20 (Observer Chairs)

Water & Candy on Tables & Small Station

(NBER will Provide Own Pads & Pens)

Podium w/ Cabaret Table Set on Riser

Coat Rack

8 x 12 Riser for Videographer

Decorated Food Display - Set in Foyer

Event: 1:00 PM to 6:00 PM Room: Riverfront Foyer - East Tower

6' Registration Table with 2 Chairs,

Water, Candy, Pads, Pens and

Wastebasket

SESSIONS WILL BE AUDIO RECORDED

Technology Requirements

Event: 8:00 AM to 2:00 PM Room: Riverfront - East Tower, Lev

Please Refer to KVL Estimate

Final Count is required by 12:00 Noon, 72 business hours in advance of the date of the event. If the count is not received by then, we will use the attendance estimate as the guarantee figure. A 15% Gratuity is added to all functions for payment to the hourly paid wait staff and service employees engaged in the service of the event. A taxable administrative fee of 9% is added to all function and event orders to defer overhead costs. This administrative fee is not a Tip, Gratuity or Service Charge and is not distributed to employees. Massachusetts Meal Tax, currently at 7% is also applied to the food and beverage subtotal and the 9% administrative fee. All other prices subject to applicable taxes. Consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase your risk of foodborne illness.

Organization Authorized Signature

Date

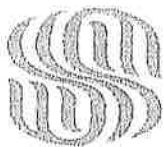
Hotel Representative Signature

Date

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Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Kathryn Mathews
Contact: Mr. Rob Shannon	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: Reception and Dinner	PM #: 0
Banq/Soc: Banquet	Exemption:

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Thu, 4/11/2019 7:00 PM - 7:30 PM	Parkview - East Tower	Reception	Rounds	62	58	62	
Thu, 4/11/2019 7:30 PM - 10:00 PM	Parkview - East Tower	Reception & Dinner	Rounds of 10	60	58	62	

Menu Requirements

Event: 7:00 PM to 7:30 PM Room: Parkview - East Tower, Level
 3 Assorted Dry Snacks to include Chips and @ \$12.00 /
 Mixed Nuts Bowl
 Serve: 7:30 PM to 10:00 PM Room: Parkview - East Tower, Level

HOT PLATED DINNERS

Lemon slices in water glasses
 Freshly Baked Rolls with Sweet Butter

Asparagus Salad, Frisee, red radish, grated egg, Dijon mustard sauce

.00 Crispy Salmon, Cauliflower puree, @ \$80.00
 Reising poached grapes, capers, Pine /person
 nuts, parsley, lemon zest, olives, micro cress

Strawberry Romanoff
 Freshly Brewed PJ's Coffee, Regular & Decaffeinated
 Mighty Leaf Fine Herbal Teas
 @ \$80.00 Per Person

- (1) Gluten Free Meal
- (3) Vegetarian Meals

Miscellaneous

Beverage Requirements

Serve: 7:00 PM to 7:30 PM Room: Parkview - East Tower, Level

Hosted Limited Bar on Consumption

Wine by the Glass @ \$9.00 /glass
 Imported Beer @ \$7.00 /each
 Domestic Beer @ \$6.00 /each

Event: 7:30 PM to 10:00 PM Room: Parkview - East Tower, Level

WINE SERVICE WITH DINNER

Douglas Hill Chardonnay @ \$39.00 /bottle
 bottle(s) Pinot Noir, Belcreme de Lys, @ \$49.00 /bottle
 Sonoma, California

Bar to stay open through dinner

Setup Requirements

Event: 7:00 PM to 7:30 PM Room: Parkview - East Tower, Level

SEE DIAGRAM
 Rounds Set for the Guarantee
 (3) High Cocktail Tables
 (1) Podium Set on Riser
 (1) Bar Setup
 Banquets Choice of Linen

Technology Requirements

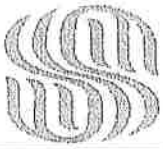
Event: 7:00 PM to 7:30 PM Room: Parkview - East Tower, Level
 Please Refer to KVL Estimate

All rates are subject to a 7% state tax and 23% service charge. Some setups will incur a setup/breakdown labor charge. Prices are subject to change without notice.

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 Organization Authorized Signature Date 4.2.19


 Hotel Representative Signature Date 4/1



Royal Sonesta Boston

BEO for: NBER - Macroannual Conference

Event Date: Friday, April 12, 2019

BEO #: 22,099

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Printed: 4/1/2019

Folio #: 0410NBERMA

Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Kathryn Mathews
Contact: Mr. Rob Shannon	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: General Session, CBK & Breaks	PM #: 0
Banq/Soc: Banquet	Exemption:

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Fri, 4/12/2019 12:00 AM - 6:00 PM	Riverfront - East Tower	24 Hour Hold	U-Shape	80			
Fri, 4/12/2019 7:00 AM - 8:00 AM	Riverfront Foyer - East	Continental Breakfast	Buffet	70	68	62	
Fri, 4/12/2019 8:00 AM - 5:00 PM	Riverfront Foyer - East	General Session	U-Shape				
Fri, 4/12/2019 10:00 AM - 10:30 AM	Riverfront - East Tower	Morning Coffee Break	Existing	80			
Fri, 4/12/2019 1:30 PM - 2:00 PM	Riverfront - East Tower	Afternoon Coffee Break	Existing	80			
Fri, 4/12/2019 3:30 PM - 4:00 PM	Riverfront Foyer - East	Afternoon Break	Buffet	45			

Menu Requirements

Serve: 7:00 AM to 8:00 AM Room: Riverfront Foyer - East Tower

THE CONTINENTAL - MODIFIED

- Chilled Cranberry, Grapefruit & Orange Juices
- Chilled Individual Fruit Yogurts
- Seasonal Fruit Salad & House Made Granola
- Assorted Baked Bagels
- Low-Fat & Chive Cream Cheese
- Freshly Baked Pastries, Marmalades, Preserves, Butter (REPLACE 1/2 WITH LOW FAT PASTRIES)
- Freshly Brewed PJ's Coffee, Regular & Decaffeinated
- Mighty Leaf Fine Herbal Teas

@ \$32.00 Per Person

Event: 10:00 AM to 10:30 AM Room: Riverfront - East Tower, Lev

MORNING BREAK - 9:45AM

Replate Any Remaining Breakfast Pastries

55 Freshly brewed PJ's coffee, regular & decaffeinated, selected Mighty Leaf fine herbal teas @ \$8.00 / person

Assorted Sodas and Mineral Waters @ \$5.00 /each

Event: 1:30 PM to 2:00 PM Room: Riverfront - East Tower, Lev

AFTERNOON BREAK - 1:30PM

Freshly brewed PJ's coffee, regular & decaffeinated, selected Mighty Leaf fine herbal teas @ \$8.00 / person

Assorted Sodas and Mineral Waters

Event: 3:30 PM to 4:00 PM Room: Riverfront Foyer - East Tower

AFTERNOON BREAK - 3:30PM

Beverage Requirements

Setup Requirements

Event: 8:00 AM to 5:00 PM Room: Riverfront Foyer - East Tower

SEE DIAGRAM

U Shape Set for 30

Classroom Style for 30 (10 on Each Side of the U-Shape)

Theater Style for 20 (Observer Chairs)

Water & Candy on Tables & Small Station

(NBER will Provide Own Pads & Pens)

Podium w/ Cabaret Table Set on Riser

Coat Rack

8 x 12 Riser for Videographer

Decorated Food Display - Set in Foyer

SESSIONS WILL BE AUDIO RECORDED

Technology Requirements

Event: 8:00 AM to 5:00 PM Room: Riverfront Foyer - East Tower

Please Refer to KVL Estimate

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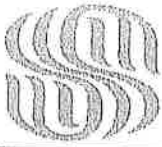
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Account: National Bureau of Economic Research - NBER
Contact: Mr. Rob Shannon
On-Site: Mr. Rob Shannon
BEO Name: General Session, CBK & Breaks
Banq/Soc: Banquet

Cat/CS Mgr: Kathryn Mathews
Billing: To Master
Market Seg: Association
PM #: 0
Exemption:

Menu Requirements

35 Fresh Seasonal Sliced Fruit	@ \$7.00 / person
4 Brownies & blondies	@ \$36.00 / dozen
Freshly brewed PJ's coffee, regular & decaffeinated, selected Mighty Leaf fine herbal teas	@ \$8.00 / person
Assorted Sodas and Mineral Waters	@ \$5.00 / each

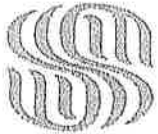
MODIFICATION: Replace 1/2 of Pastries with Lowfat ones

Miscellaneous

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Account: National Bureau of Economic Research - NBER	Cat/CS Mgr: Kathryn Mathews
Contact: Mr. Rob Shannon	Billing: To Master
On-Site: Mr. Rob Shannon	Market Seg: Association
BEO Name: Plated Lunch in Dantes	PM #: 0
Banq/Soc: Banquet	Exemption:

Date & Time	Room	Function	Setup	EXP	GTD	SET	Rental
Fri, 4/12/2019 12:00 PM - 1:00 PM	Dante's Restaurant - v	Lunch	Buffet	80	70		

Menu Requirements

Serve: 12:00 PM to 1:00 PM Room: Dante's Restaurant - West T

HOT PLATED LUNCH

Royal Sonesta Bread Selection with Sweet Butter
 Baby Kale Salad
 Seasonal Fruit, Sugared Pecans, Goat Cheese
 Maple Chive Vinaigrette

Pan-Seared Chicken Breast, Italian @ \$50.00
 Couscous, /person
 Red Pepper Pesto, Micro Arugula

Lemon Panna Colta, Fresh Fruit Compote
 Freshly Brewed PJ's Coffee, Regular & Decaffeinated
 Mighty Leaf Fine Herbal Teas
 @ \$50.00 Per Person

(1) Gluten Free Meal
 (3) Vegetarian Meals

Miscellaneous

Beverage Requirements

Setup Requirements


Event: 12:00 PM to 1:00 PM Room: Dante's Restaurant - West T
 Existing Restaurant Setup
 Tables Fully Set

Technology Requirements

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